

RIPLEY ST THOMAS

CHURCH OF ENGLAND ACADEMY

ripleystthomas.com
Ashton Road Lancaster LA1 4RS



01524 64496
admin@ripley.lancs.sch.uk

10th June 2019

Dear Parent/Carer

Proposed Visit to Manchester Trafford Centre

We are proposing to run a trip for year 10 pupils only, to the Trafford centre in Manchester on Monday 22nd July 2019 to mark the end of the year with an enjoyable trip. There are further details on the attached information sheet.

The cost of this trip is £11 per pupil. This includes travel to and from the venue only. Pupils will need to bring either a packed lunch and/or some spending money. They may come to school in casual clothes.

If you wish your son/daughter to take part in this visit, please complete and return the attached application form, parental consent form (Form 3A) and make payment by Friday 28th June.

For security, payment should be made online at www.scopay.com/ripley using your personal login details from the letter previously issued to pupils. If you have any problems using the online payment system please contact the school finance office for assistance.

The forms should be returned to the blue box outside Learning Support in an envelope clearly marked with your son's / daughter's name and Trafford Centre trip on the outside.

Please note that late receipt of payment and/or forms will jeopardise your son's/daughter's opportunity to take part in the visit.

Yours sincerely

Mrs J Webster
Asst. Progress Leader

Believe.....

Acting Principal Mrs E Nicholls
Chair of Governors Mrs J Garnett

The Bay Learning Trust. Company Number: 07588464
Registered in England & Wales



INFORMATION SHEET FOR PARENTS/GUARDIANS FOR THE
TRIP/VISIT TO :
Trafford Centre Trip

Visit to:	Trafford Centre Manchester
The following activities will be undertaken:	All available facilities at the centre
The alternative (Plan B) activity/venue is :	No alternative Plan B. If cancelled the party will return to base / school.
Date(s) of the visit:	Monday 22nd July 2019
The mode of transport is:	Coach
The time & place of departure is:	We depart from school at 9.15am
The approximate time & place of return is:	We return to school at 3.00pm (approx)
For residential visits the accommodation address & tel. number is :	N/A
The base contact details are : (NB <u>these should be used in emergency situations only</u>)	Mon to Fri up to 16:00hrs : 01524 64496 ext 1084 All other times : 07722027582

If Parents/Guardians have any concerns prior to the trip/visit taking place, please contact :-

Mrs J Webster : 01524 64496

e-mail : Via ParentLine on the school "Contact Us" Page

NOTE: Ripley St Thomas CE Academy has insurance arrangements in place for covering personal injury to pupils. Details are available on the school website or you can request a copy from the school's Educational Visit Co-ordinator

IMPORTANT
PARENTAL/CARER CONSENT AND MEDICAL INFORMATION FORM
The attached consent form **MUST** be completed and returned to the school **before** your child may participate in the visit/activity.

Application form for: Trafford Centre Manchester

All activities, events or trips that are not a necessary part of the curriculum are subject to the Passport to Privilege (P2P) protocol, which recognises and rewards good effort and behaviour. The principles of the Passport to Privilege are regularly outlined by progress leaders through assemblies and displayed on posters in form rooms. It is clear that a positive attitude to behaviour and studies will result in the opportunity to participate in events and activities organised by Ripley colleagues.

Parents must also be aware that, if at any point prior to the trip, concerns are raised about your child’s attitude and / or behaviour, Ripley reserves the right to withdraw the invitation to participate. If this were to happen, whilst every effort would be made to make a refund this may not always be possible.

I accept the P2P principles and request that my son /daughter

NAME _____

TUTOR GROUP _____

be considered for a place on the **Year 10 Trafford Centre trip**

TRIP LEADER **Mrs J Webster**

DATE(s) OF TRIP **22nd July 2019**

I understand that places on this trip will be allocated based on P2P principles. The decision to offer a place will be made in consultation with the trip leader, my child’s progress leader and members of the school senior leadership team.

Online payment for £11 made on _____ (date)

Signed..... Parent/Guardian

Date.....